

RSO Constitution Form

Please fill out the sections below, and upload as a digitally signed document at your registration session, saved as "YEAR RSO NAME Constitution". RSO constitutions are valid until October 2024. DO NOT ALTER OR REFORMAT THIS DOCUMENT. ANY CHANGES MAY DELAY REVIEW AND APPROVAL OF YOUR RSO CONSTITUTION.

Article I: Name (please fill in name of your RSO. If you wish to show a UW association, you may **ONLY** use "at University of Washington" or "UW Chapter" at the **END** of your name.)

Registered Student Organization Constitution of: Saudi Student Association

Article II: Group Purpose

Section 1: (Please state purpose/mission of your group)

The Saudi Student Association (SSA) is an organization committed to uniting the Saudi community of UW and beyond!

SSA strives to spread Saudi culture by celebrations, events, and much more; Supporting the Saudi and MENA community, and enlighten others!

Section 2: Does your RSO have a 501(c)3 non-profit status with the IRS? Yes No

Section 3: Does your RSO have a local bank account? Yes No

Article III: Affiliations

(Please state any local, state or national organizations that your group is officially affiliated)

Saudi Arabian Cultural Mission to the US (SACM)

Article IV: Membership

 (Please review and check boxes in Sect. 1&2)

Section 1: We verify that the majority of the membership of this organization are regularly enrolled University of Washington- Seattle students. Only currently registered UW- Seattle students are officers or have voting privileges within our organization.

Section 2: We verify that selection of members shall not involve hazing of any kind, nor will selection discriminate against others based on race, color, creed, religion, national origin, citizenship, sex, pregnancy, age, marital status, sexual orientation, gender identity or expression, genetic information, disability, or veteran status.

Section 3: Associate Membership (Who can be associate, non-voting members of your group- faculty, staff, nonuw, etc)
N/A

Section 4: Eligibility Requirements (Please indicate any additional requirements for membership- dues, GPA, national or local organization membership, etc) Current UW affiliate

Article V: Officers

Section 1: Officer Description *(Please describe officer titles and duties of the five Group Administrators, and other officers conducting business for your group)*

Jood Almokharrak - President: Guides and leads officers, set and monitor goals for the club, and creates a fair communicative environment.

Mayas Alahmadi - Vice President: Assists president through the club's various needs.

Abdullah Almuayyad - Treasurer: Handle funds, club dues, bank accounts, etc.

Ibrahim Alageel - Chair of Cultural and Social affairs: Compose events, cultural awareness, communicate with members, assists & answers questions.

Yomna Zakaria - Chair of Media and Communications: Administrate social media platforms, promotes events, create social media posts.

Rand Algallaf – Chair of Internal Affairs: Managing events, communicating with UW affiliates, meeting management.

Section 2: Qualifications *(What are the qualification of each position to hold office?)*

President & Vice President: Leadership skills, communication skills, time management, organizational skills, committed to the club.

Treasurer: Familiar with handling funds, knowledge on bank transactions, communication skills.

Chair of Cultural and Social affairs: Communication skills, ample knowledge of Saudi culture, organizational skills, up-to-date with Saudi news.

Chair of Media and Communications: Creative, management skills, communication skills, graphic design knowledge, proficiency in translating Arabic and English, Technologically proficient.

Chair of Internal Affairs: Time management, proficient knowledge of university policies and procedures, communication skills, social skills.

Section 3: Term of Office *(Please describe length of term of office for officers)*

Annual (One Academic Year)

Section 4: Removal Provisions *(What are the reasons and process for removing officers from positions?)*

If an officer can't commit to their role (despite prevailing circumstances), and/or If an officer commits to immoral and unsubmitive acts that disobey The University of Washington and The Kingdom of Saudi Arabia rules of conduct. A majority vote will be admitted after consulting officers, then we will look to fill the role with new elections.

Article VI: Elections

Section 1: Selection of Officers *(When are officer elections held?)*

Before/Beginning of Autumn Quarter

Section 2: Procedures for voting *(What are your voting procedures, and how are results/winner determined?)*

Majoritarian system; by polls or in person by the current officers. With the allowance of Veto-power to the president in special circumstances.

Section 3: Procedures for filling officer vacancies

Social Media announcements, and current officers reach out to people they deem to be a good fit for the position, and encourage them to run for the position.

Article VII: Meetings

Section 1: Calendar *(What types of meetings does your group hold? When does your group hold meetings and when/where are members told about meetings?)*

Meetings with RSO advisor 2-3 times per quarter.

Group held meetings are to be determined depending on the quarter, whether online virtually or in person for planning/discussing events. Have at least 3 events per quarter.

Section 2: Quorum *(What is minimum attendance to vote on club business in meetings?)*

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Article VIII: Non-SAO Advisors *(please review and check box in Sect. 1)*

Section 1: We verify that non-SAO advisors to our organization are selected by our organization's voting membership, and that they serve ex-officio without voting privileges.

Section 2: If you are a Federal Title IX exempt fraternity or sorority with an operating agreement on file with UW Fraternity and Sorority Life, please indicate powers granted to your chapter adviser regarding club business from your national affiliate

Article IX: Constitutional Amendments

Section 1: PROCESS *(Please describe your process for amending your constitution)*

The president fills out the form with prior communication with officers, and have a majority vote on anything that needs amending. Based on that vote, we will proceed to make proper changes if necessary.

Signature Page

Our organization verifies our operating practices are not in conflict with the Registration requirements in Sections in Articles I, IV, and VIII, nor are they in conflict with the SAO Policy Guide and other University of Washington requirements. *This constitution is valid until October 2024.*

Jood Almokharrak, President, joodmm@uw.edu
13/9/2023

Name, Title of Registering Officer, Email (print)

Date (DD/MM/Year)

If any modification or changes are made before October 2024, please sign and date below, upload to your HuskyLink group account, and submit to saoreg@uw.edu

Jood Almokharrak, President, joodmm@uw.edu
13/9/2023

Name, Title of Officer, Email (print)

Date (DD/MM/Year)

For SAO departmental use only

Document received date:

Staff initials: