

Please fill out the sections below, and submit as a digitally signed PDF at your registration session. If your group has a chapter constitution on file with SAO, please cut and paste relevant sections into this document. Constitutions are valid for three academic years, and if no changes, must be verified and signed annually by one new officer at registration.

Article I: Name (please fill in name of your RSO. If you wish to show a UW association, you may **ONLY** use "at University of Washington" or "UW Chapter" at the **END** of your name.)

Registered Student Organization Constitution of: Center for Human Rights and Justice

Article II: Group Purpose

Section 1: (Please state purpose/mission of your group)

To help create a community at the University of Washington School of Law for supporters of human rights; to promote human rights advocacy among students; and to provide a forum for community members to exchange ideas and information. CHRJ is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions for educational and charitable purposes.

Section 2: Does your RSO have a 501(c)3 non-profit status with the IRS? Yes No

Section 3: Does your RSO have a local bank account? Yes No

Article III: Affiliations

(Please state any local, state or national organizations that your group is officially affiliated)

This organization is the University of Washington School of Law Chapter of an overarching organization of the same name, the Center for Human Rights and Justice, whose membership is open to practitioners, scholars, students, and others advocating human rights in the Pacific Northwest.

Article IV: Membership

 (please initial boxes in Sect. 1&2)

Section 1: We verify that the majority of the membership of this organization are regularly enrolled University of Washington- Seattle students. Only currently registered UW- Seattle students are officers or have voting privileges within our organization.

Section 2: We verify that selection of members shall not involve hazing of any kind, nor will selection discriminate against others based on race, color, creed, religion, national origin, citizenship, sex, pregnancy, age, marital status, sexual orientation, gender identity or expression, genetic information, disability, or veteran status.

Section 3: Associate Membership (Who can be associate members of your group- faculty, staff, non-uw, etc)
Staff, faculty, and community members who support CHRJ may have associate membership status, with the approval of the Steering Committee. An associate member has no voting privileges. Any member or associate member may renounce his or her membership status at will.

Section 4: Eligibility Requirements (Please indicate any additional requirements for membership- dues, GPA, national or local organization membership, etc)

Article V: Officers

Section 1: Officer Description *(Please describe officer titles and duties of the five officers conducting business for your group)*

The officers of CHRJ shall consist of a Steering Committee. All the Steering Committee members must be members of CHRJ. At least three members of the Steering Committee shall be first-year students registered in the University of Washington School of Law. The Steering Committee shall be comprised of a President or Co-Presidents, who manage and coordinate general CHRJ events and meetings; a Vice-President, who acts as a liaison between CHRJ members and the Steering Committee; a Bookstore Coordinator, who manages the co-operative bookstore on-campus; the Asylum Application Assistance Project Coordinator ("App Help Coordinator"), who manages pro-bono volunteers and assigns work through CHRJ's App Help program; and a Treasurer, who manages and reports on organization finances.

Section 2: Qualifications *(What are the qualification of each position to hold office?)*

Each year, the Steering Committee shall determine and delegate management tasks among Committee members. If desired or necessary, such determination and delegation shall be made by two-thirds vote of the Steering Committee.

Section 3: Term of Office *(Please describe length of term of office for officers)*

Term of Office is one year, beginning October 1. Term of Office for graduating students terminates at the end of the quarter in which they graduate.

Section 4: Removal Provisions *(What are the reasons and process for removing officers from positions?)*

Any Committee member may be removed from the Steering Committee whenever two-thirds of the members vote for his or her removal. Any officer may resign the office with the approval of the Steering Committee.

Article VI: Elections

Section 1: Selection of Officers *(When are officer elections held?)*

Selection of officers shall be determined in September or October of each year. The existing Steering Committee shall inform all members of CHRJ, at least seven days in advance, that a new Steering Committee will be selected, and request that they contact the Steering Committee if they are interested in taking on leadership responsibilities.

Section 2: Procedures for voting *(What are your voting procedures, and how are results/winner determined?)*

Two-thirds of Steering Committee members must approve all management decisions.

Section 3: Procedures for filling officer vacancies

If any student wishes to join the Steering Committee after October 1, they may do so with the approval of two-thirds of the Steering Committee.

Article VII: Meetings

Section 1: Calendar *(What types of meetings does your group hold? When does your group hold meetings and when/where are members told about meetings?)*

CHRJ shall meet at least once during Fall, Winter and Spring quarters. The Steering Committee shall inform the members of the meeting at least three days prior to the meeting. Meetings may be held during quarter breaks and Summer quarter with the approval of Steering Committee.

Section 2: Quorum *(What is minimum attendance to vote on club business in meetings?)*

No minimum attendance is required for any meeting. Absent Steering Committee members may relay their vote to the Vice President, President, or Co-Presidents.

Article VIII: Non-SAO Advisors *(please check box in Sect. 1)*

Section 1: We verify that non-SAO advisors to our organization are selected by our organization's voting membership, and that they serve ex-officio without voting privileges.

Section 2: If you are a Federal Title IX exempt fraternity or sorority with an operating agreement on file with UW Fraternity and Sorority Life, please indicate powers granted to your chapter adviser regarding club business from your national affiliate

Article IX: Constitutional Amendments

Section 1: Process *(Please describe your process for amending your constitution)*

This Constitution may be amended by a vote of two-thirds of Steering Committee.

Signature Page

Our organization verifies our operating practices are not in conflict with the Registration requirements in Sections in Articles I, IV, and VIII, nor are they in conflict with the SAO Policy Guide and other University of Washington requirements.

Christian Santana

11/6/21

Name, Signature, Title of Registering Officer (may use Adobe Digital signature)

Date (DD/MM/Year)

This constitution is valid from date of signature above for three academic years. If any modification or changes are made, please sign and date below and submit to saoreg@uw.edu

Christian Santana



11/6/21

Name, Signature, Title of Officer

Date (DD/MM/Year)

For SAO departmental use only

Document received date:

Staff initials: